



NEPAD PLANNING AND COORDINATING AGENCY

NEPAD Young Professionals Programme (YPP)

Intern to support Policy Analysis and Data Management, NEPAD Science and Technology Innovation Hub (NSTIH)

The African Union (AU) established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a new partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia.

The New Partnership for Africa's Development (NEPAD) is a programme of the African Union adopted in 2001 in Lusaka, Zambia, aimed primarily at poverty alleviation and promotion of economic growth and sustainable development in Africa. As a consequence of the integration of NEPAD into the structures and processes of the African Union, the NEPAD Planning and Coordinating Agency (NPCA) has been established by the Decision of the 14th AU Assembly of February 2010 as the technical body of the African Union, in replacement of the NEPAD Secretariat.

The mandate of the NEPAD Agency is to:

- i. Facilitate and coordinate the implementation of continental and regional priority programmes and projects;
- ii. Mobilize resources and partners in support of the implementation of Africa's priority programmes and projects;
- iii. Conduct and coordinate research and knowledge management;
- iv. Monitor and evaluate the implementation of programmes and projects; and
- v. Advocate on the AU and NEPAD vision, mission and core principles/values.

The offices of the NEPAD Agency are located in Midrand, Johannesburg, South Africa

Investing in the future of Africa is inextricably linked to the effective impact of youth development programmes and projects. This requires a strong foundation built on successful practices that will contribute to youth participation in development and leadership. Indeed, the AU considers African Youth as a critical resource that requires special attention, being a formidable creative resource requiring proper harnessing for Africa's socio-economic development. The African Union in the African Youth Charter is clearly convinced that ***"Africa's greatest resource is its youthful population and that through their active and full participation, Africans can surmount the difficulties that lie ahead"***.

To this effect, the NEPAD Planning and Coordinating Agency has developed a Policy Guide on the NEPAD Young Professionals Programme (YPP) which is being operationalized. The YPP is a support model involving young professionals to assist the Agency in executing its role as the technical body of the African Union.

The **Young Professionals Programme** is aimed at providing a pool of talented, multidisciplinary young professionals who will assist the NPCA achieve its mandate. The YPP focuses on three (3) key programme-components:

- a. **Internship Programme:** to provide opportunities for graduate and postgraduate students from diverse academic backgrounds to enhance their educational experience through practical work assignments and periodic attachments at the NEPAD Agency.
- b. **Fellowship Programme:** to assist AU Member States especially NEPAD national focal points to have an in-depth understanding of the NPCA mandate and NEPAD implementation.
- c. **Volunteer Programme:** to mobilize volunteers to serve and support the NEPAD Agenda and African development in general.

Through the NEPAD YPP, the NPCA aims to improve excellence in the delivery of its mandate by attracting motivated young Africans to serve in various capacities towards achieving the NEPAD vision and agenda. In addition, the YPP offers African young professionals the opportunity to develop technical and leadership skills whilst enhancing their practical working knowledge of Africa's developmental strategies premised on NEPAD.

The YPP roll-out will be implemented in stages through the Agency's Directorates, Divisions, Programmes and Units. Accordingly, the NEPAD Planning and Coordinating Agency is seeking the placement of an Intern, who is a citizen of the African Union (AU) Member States, to support Policy Analysis and Data Management, under the NEPAD Young Professionals Programme (YPP).

The NEPAD Science, Technology and Innovation Hub (NSTIH) was established to oversee implementation of programmes in the human development thematic area of the NEPAD Agency. The hub spearheads programmes in Science, Technology and Innovation (STI), health and education. One of the programmes implemented within the NSTIH is the African, Science, Technology and Innovation Indicators (ASTII) initiative. The initiative builds on one of the mandates of the NEPAD Agency, as a technical body of the African Union, to conduct and coordinate research and knowledge management. ASTII thus aims at contributing towards improving the quality of science, technology and innovation policies at national, regional and continental levels by strengthening Africa's capacity to develop and use STI indicators.

A. Post

Job Title: Intern
Position Level: Young Professional
Duty Station: NEPAD Planning and Coordinating Agency, Midrand,
Johannesburg, South Africa
Supervisor: Advisor, NEPAD Science and Technology Innovation Hub

B. KEY PERFORMANCE AREAS

Under the supervision of the Advisor, NEPAD Science and Technology Innovation Hub, (NSTIH) or his/her designate, the Intern will support the integration of STI, health and education indicators into the APRM socioeconomic development section. The intern will also support strengthening the NSTIH internal data process for the human development thematic area.

Specifically, the intern will perform and carry out the following specific duties and responsibilities:

1. Review of STI, Education and Health Indicators in alignment with AU Agenda 2063, Sustainable Development Goals (SDGs) and other related AU Policy Instruments

- a. Support the updating and finalising of indicator matrices for STI, health and education.
- b. Support the development of indicator reference manuals.
- c. Contribute to data-source mapping for the agreed indicators.
- d. Support planning, convening and reporting for the working group meetings.
- e. Support the convening of SHaSA Specialized Technical Groups responsible for STI, education and health.

2. Planning and execution of data Collection

- a. Contribute to the development of data collection instruments.
- b. Support in planning piloting of the agreed indicators.
- c. Support management and synthesis of data collected on the indicators.
- d. Support research teams in designing templates for data entry, cleaning and analysis.

3. Data management

- a. Contribute to the re-designing and populating the www.africanhealthstats.com and African Union (AU) data platforms on STI and education based on the agreed indicators
- b. Support convening of training sessions, consultations and data validation meetings with member states, Regional Economic Communities (RECs) and other stakeholders on the STI, education and health
- c. Contribute health and education indicators to the NEPAD Agency data platform.

4. Analysis and Reporting

- a. Work with the NEPAD Agency NSTIH teams and the database Intern/Consultant to enter clean and analyse data for studies.
- b. Based on the outputs of data analysis, support in developing and publishing study reports.
- c. Contribute to production of policy briefs and other effective communication materials for study reports.

- d. Draft reports, policy briefs and other publications based on the results of data analysis
- e. Perform any other related duty as may be assigned.

C. Job requirements

Required Skills and Competencies

- Demonstrated commitment to the African development (field experience on the continent and/or in other developing countries is an added advantage).
- Knowledge in research methodology, data collection, entry, statistical data analysis and reporting is a requirement.
- Ability to design studies including identification of variables and appropriate analysis methodology, designing of data collection tools and plan for data collection.
- Ability to conduct interview with respondents, conduct focus group discussions and review of existing documents.
- Ability to interpret statistical data analysis results.
- Ability to draft reports.
- Citizen of an AU member country or an African in the Diaspora
- High level of integrity and accountability, flexible approaches to work coupled with enthusiasm, commitment and energetic.
- Maintain confidentiality at the highest level at all times.
- Possess good analytical and excellent interpersonal skills.
- Fluency in English; knowledge of French will be considered as an asset.
- Good judgment and analytical ability.
- Proactive approach to foresee road-blocks and resolve them.
- Excellent communication skills.

D. Educational and Experience: Candidates must hold a minimum of a university degree in Economics, Statistics, Social Sciences or related technical field, while current enrolment or the completion of a post-graduate degree will be an added advantage. Candidates should have two (2) to five (5) years post-University qualifications.

Other relevant skills

- Proficient with statistical data analysis packages such as SPSS, Stata, Microsoft Access and any other data analysis packages.
- Good knowledge of MS-Office suite

E. Tenure of Placement: The placement will be made on a NEPAD short-term contract for 6 months in line with the Agency's YPP.

F. Gender Mainstreaming: The NEPAD Planning and Coordinating Agency is an equal opportunity employer and qualified female young professionals are strongly encouraged to apply for the placement.

G. Application for Placement: To apply, please submit the following:

- a. A motivation letter stating reasons for seeking YPP position with the NEPAD Agency
- b. Curriculum vitae (CV) not exceeding three (3) pages and indicating your nationality, age and gender.
- c. One (1) referee with good knowledge of the candidate's work, furnishing full contact details, telephone, fax and e-mail addresses.
- d. Certified copies of degrees and diplomas.

H. Remuneration: In line with the NEPAD Young Professionals Programme (YPP), the remuneration is in form of a stipend / basic allowance.

I. Applications must be received not later than **Monday, 08 February 2016,** and should be addressed to:

YPP Committee
NEPAD Planning and Coordinating Agency
P O Box 1234
Halfway House
Midrand, 1685
Email: hr@nepad.org and rebecca@nepad.org

Please note that only shortlisted candidates will be contacted.

The New Partnership for Africa's Development (NEPAD) is a vision and strategic framework for Africa's renewal that is based on a shared understanding that it is imperative to eradicate poverty and position African countries on the road to sustained economic growth and development. NEPAD works closely with the African Union Commission (AUC), regional economic communities, national governments, research institutions and civil society organizations in its efforts to eradicate poverty in Africa whilst also voicing Africa's concerns at the global level. For more information, please visit: www.nepad.org